



SUBCONTRACTOR/VENDOR REFERENCE CHECK

_____ has given your name as a reference. As part of our pre-qualification process, we would appreciate your confidential response to this questionnaire so that we may fairly evaluate this firm. If you have any questions, please call Joan Klatt at (715) 246-2320. When you have completed this form, please fax to us at 715-246-4948 or email it to jklatt@derrickbuilt.com.

Date: _____

How many years have you done business with this firm? _____

What was the trade or materials provided to you? _____

Description of projects completed:

Amount

_____	_____
_____	_____
_____	_____

	<u>Excellent</u>	<u>Good</u>	<u>Average</u>	<u>Poor</u>
1. Pre-job coordination	_____	_____	_____	_____
2. Quality of jobsite safety procedures	_____	_____	_____	_____
3. Quality of workmanship	_____	_____	_____	_____
4. Adheres to schedule	_____	_____	_____	_____
5. Sufficient/qualified manpower	_____	_____	_____	_____
6. Quality of supervision	_____	_____	_____	_____
7. Cooperation of field personnel	_____	_____	_____	_____
8. Coordination of other trades	_____	_____	_____	_____
9. Continuous clean-up	_____	_____	_____	_____
10. Change orders fair and quoted timely	_____	_____	_____	_____
11. Office personnel attitude	_____	_____	_____	_____
12. Accuracy in billing	_____	_____	_____	_____
13. Timeliness of guarantees/as-builts	_____	_____	_____	_____
14. Response to punch list	_____	_____	_____	_____
15. Do you plan to continue to do business with this firm in the future?	_____			
16. Comments:	_____			

_____ Firm Name

_____ Signature & Title

Phone Number: _____